

# 1. MEETING INFORMATION



1.1 Venue of the meeting  
Hotel Europa Royale Riga  
Kr. Barona street 12  
LV-1050 Riga, Latvia;  
4<sup>th</sup> June 2014 09.00 – 17.00: PostEurop  
AES Forum

## 1.2 Registration for the AES Forum

The registration for the AES forum as well as for social events is handled electronically. Please register no later than May 19<sup>th</sup> by sending an e-mail: Please send the Registration Form to [endiya.mazite@pasts.lv](mailto:endiya.mazite@pasts.lv); and a copy to [maire.lodi@posteurop.org](mailto:maire.lodi@posteurop.org).



## 1.3 How to get there

Public transport:

E-ticket is a combined ticket enabling its holders to use all public transport services in Riga. When entering a means of public transport – a bus, trolleybus or tram, you should put your smart card or smart ticket close to an electronic validator. Thus the trip will be registered and paid for.

Prices

- One trip ( In a shop) – 0.60 EUR
- One trip ( From the Driver) – 1.20 EUR
- 24 hours ( In a shop) – 2.50 EUR

Taxi:

The approximate price for the trip from airport Riga to one of the hotels is 11.00 EUR to 15.00 EUR.

## 1.4. Accommodation and hotel reservations



Hotel Europa Royale Riga (Single/Double room BB: 80.00 € per night)

The four-star Europa Royale Riga hotel is located in the city centre next to the historic and picturesque Verman Park. The historical house of the legendary

Benjamins was fully restored in 2006 and became a luxurious hotel. Built in 1876, the most splendid mansion was reconstructed in authentic character to perfectly fit for the luxurious four-star hotel. This building is one of the most rare pergola examples in the architecture of the city. Sculptor A.Folc, an expert of stained glass A.Kalert and a painter Georg V.Timm worked together on decorations of the building. With its spirit of history the four-star Europa Royale Riga hotel is selectively preferred to many other hotels in the centre of Riga.

Radisson Blu Hotel Latvija (Single room BB: 105 € per night, Double room BB: 115 € per night)



The Radisson Blu Hotel Latvija is a defining landmark on Riga's skyline and the largest business and conference hotel in the Baltics. In addition to spacious, modern rooms and suites, guests at this hotel in Riga city center will enjoy its contemporary restaurant with lunch and dinner buffets, three trendy and stylish bars with great city views and a vibrant nightclub. This sky-rise hotel also boasts an in-house spa perfect for relaxing after a day of meetings or sightseeing. Free high-speed, wireless Internet is available throughout the hotel.

#### Contact details

Elizabetes 55  
LV-1010 Riga, Latvia  
Telephone: +371 677 72222  
Fax: +371 677 72221.

For more information about the Radisson Blu Hotel Latvija,  
Please go to <http://www.radissonblu.com/latvijahotel-riga>

### **1.5 Social Events**

#### **Wednesday, 04.06.2014**

Departure to the Dinner:

18.45: Departure from the hotel Europa Royale Riga for the Dinner.

19.00-22.00 Latvijas Pasts invites all participants to join the Dinner (The address will be specified).

## **2. USEFUL DATA:**

### **2.1 Visa Requirements**

For visa information please visit the website of the Ministry of Foreign Affairs  
<http://www.mfa.gov.lv/en/service/entry-into-latvia/>

In case if you need a visa for travel into Latvia, please provide us with following information about members of your delegation:

- Arrival and departure dates;
- Hotel where you stay in Latvia;
- Name, second name;
- Place and date of birth;
- Citizenship;
- Address of place of residence in your country.

We need this information to process official invitation in Office of Citizenship and Migration Affairs of the Republic of Latvia.

Please send the information by e-mail: [endiya.mazite@pasts.lv](mailto:endiya.mazite@pasts.lv)

## **2.2 Specific information about Latvia**

For specific information, please check the Ministry of Foreign Affairs and Tourism websites;

<http://www.mfa.gov.lv/en/ministry/mission/>

<http://www.travellatvia.lv/8/10/0/en/>

## **2.3 Communications**

International telephone calling code to Latvia is: +371 and then the telephone number.

For international call from Latvia you have to dial the country code and then the telephone number.

## **2.4 Internet**

Both of the offered hotels have free Wi-Fi connections.

